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## STANDARD -- 1 DAY SCHEDULE

8:00 AM – Sys Admin Discussions – Home Page

9:00 AM – Review Pages Live Edit

9:30 AM – Review Widgets

10:30 AM – Break (15 Min)

10:45 PM – Review Basic Modules (Q&A)

12:00 PM – Lunch Break (60 Min)

1:00 PM – Document Center

1:30 PM – Agenda Center

2:30 PM – Break (15 Min)

2:45 PM – News Flash/Calendar

3:30 PM –Work Session

5:00 PM – End of Day